

**SCHOOL DISTRICT OF CRIVITZ  
400 SOUTH AVENUE  
CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....September 21, 2016

- I.     **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II.    **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III.   **ROLL CALL:** The following members were present: Mike Dama, Cory Sotka, Lyle Cherry, Kris Heidewald, Gary Huc and Amy Grandaw. Travis Mueller was absent. Others present: Patrick Mans - Superintendent; Jannie Marsolek - Administrative Secretary; Thomas White - Building, Grounds and Transportation Director; Jeff Baumann - High School Principal; Jeff Walsh - Elementary/Middle School Principal; Cynthia Kubicek – School Nurse, and Jeff Dorschner – Athletic Director.
- IV.    **APPROVAL OF AGENDA:** Motion by Grandaw, seconded by Heidewald to approve agenda as presented. Motion carried 6-0.
- V.     **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
  - A.     **MINUTES OF REGULAR MEETING AUGUST 17, 2016**
  - B.     **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**
  - C.     **FUND 60 VOUCHERS AND FINANCIAL REPORT**Motion by Cherry, seconded by Grandaw to approve consent agenda with general fund vouchers 89952-90167 in the amount of \$375,474.67 with voids of 89818, 89820, 89823, 89828, 89829, 89833, 89842, 89889, 89890, 89931 and 89992 and Fund 60 vouchers 164331-164334 in the amount of \$1,093.24. Motion carried 6-0.
- VI.    **PUBLIC INPUT:** There was none.
- VII.   **CORRESPONDENCE/RECOGNITION:** There was a sympathy thank you card from the Meyers family and a thank you letter and certificate from WASB for the 2016-2017 membership.
- VIII.  **REPORTS**
  - A.     **COMMITTEE REPORT(S)**
    1.     **BUILDINGS, GROUNDS, & TRANSPORTATION:** Mr. Dama reported that the committee met earlier in the evening. Mr. White presented a report past improvements and on future needs of the District.
    2.     **PERSONNEL/NEGOTIATIONS:** Mr. Cherry reported that the committee met earlier in the evening to discuss extra help for the school nurse. The committee

recommended hiring an aide for 4 hours per day for the remainder of the school year and increase Nurse Cindy's days from 190 to 195 for this school year.

**B. ADMINISTRATIVE REPORT(S)**

1. **PATRICK MANS – SUPERINTENDENT:** Mr. Mans reported that Crivitz Schools are fully staffed for the new school year. He reported that Crivitz, Wausaukee and Pembine, as well as NWTC are supporting a billboard advertising our partnering with NWTC to provide college and career preparation classes for high school students. He also reported that preparation for the strategic planning process is ongoing. Finally, he reported that the District hosted its annual tailgate party prior to the football game against Coleman, and he thanked parents, sports boosters, staff and Athletic Director Dorschner for helping with the planning and providing food for the event.
2. **JEFF BAUMANN – HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported that the school year started with an assembly to discuss school rules and changes to the student handbook. He also discussed a couple of exciting things with the Northwoods Lab partnership between NWTC and the Crivitz, Wausaukee and Pembine school districts. At the annual tailgate party, NWTC brought their mobile electro-mechanical engineering lab to show students and parents who may be interested in the program. Also, the construction techniques class has begun, taught by Mr. Taylor, and soon, students from the three schools will be working on various Habitat for Humanity projects. He also reported that the four foreign exchange students have arrived and are adjusting to life in the US. He reported that the math and English departments started the first round of MAPS testing. Finally, he reported that he has met with all four committees to start the school year: the leadership committee, the PBIS committee, the media relations committee and the RtI committee. Officers have been appointed and goals are set for the 2016-17 school year.
3. **JEFF WALSH – ELEMENTARY/MIDDLE SCHOOL PRINCIPAL:** Mr. Walsh reported that the school year has started well. Students and teachers started off by reviewing and learning about the rules of PBIS in the hallways, cafeteria, playground and classrooms. He also reported that the prior Friday was 3<sup>rd</sup> Friday count for enrollment purposes. He reported that MAPS testing has begun for grades 3 - 8 and PALS testing opened up for the 4K - 2<sup>nd</sup> grades. Teachers will be working on their learning plans and Educator Effectiveness plans based upon test results. He finally reported that the Junior High football and volleyball seasons are in full swing.
4. **TOM WHITE – BUILDINGS, GROUNDS & TRANS DIRECTOR:** Mr. White reported that, prompted by a parent with a handicapped child, a handicap accessible automatic door opener was installed at the elementary school east entrance. To further accessibility efforts, a member of the community has volunteered to build a handicap accessible sandbox inside the elementary

playground. The materials are also being donated so there will be no cost to the District. Also, a step in the sidewalk leading to the playground was replaced with a handicap accessible ramp. He then welcomed two new bus drivers this year. Paul Hicks will drive route #7 and Ricky Stachowicz will drive route #4. He also reported that he has had the pleasure to work with Lamers' new terminal manager, Bill Jansen. Finally, he thanked Nikki Tomaszewski for the great job she has done taking over the transportation responsibilities formerly handled by Edi Berndt, who retired last year. They will both be riding bus routes next week to verify mileage and attempt to spot inefficiencies in the routes.

5. JOLENE HUC – COMMUNITY EDUCATION DIRECTOR: Absent - None
6. JEFF DORSCHNER – ATHLETIC DIRECTOR: Mr. Dorschner reported that he has been researching expanding our athletic programs through co-ops with other schools. Due to low numbers in wrestling, he looked into co-oping with Wausaukee, but that has hit a roadblock due to combined enrollment numbers changing divisions. He looked at co-oping with Coleman for Cross Country, but had the same problem. He also came up with a budget for a fall co-ed cross country program for our school. It is not a conference sport, but invites are possible. This would allow our students to participate in an additional fall sport to keep the students involved. To be included in the WIAA tournament schedule, the deadline to commit to this sport would be spring at the latest. He also discussed what our future projections in wrestling are looking like, and co-oping with local schools in other sports.
7. MADELIN EITING - STUDENT COUNCIL REPRESENTATIVE: Miss Eiting reported that *Nation Honor Society* has sent out letter to those they would like to join this year. Responses have not been received yet. NHS banquet will be held on October 24 at Renee's beginning at 7:00 p.m. Student Council is preparing for Homecoming. The theme is "Under the Sea", with the colors including dark blue, light blue, coral and purple. Dress up days are Fashion Disaster Day, Color Block Day, Twin Day, Tacky Tourist Day and Blue & Gold Day. The bonfire has been moved from Thursday night to Tuesday night beginning at 9:00 p.m. October 7<sup>th</sup> is the Homecoming game at 7:00 p.m. with the dance on Saturday, October 8<sup>th</sup> from 8:00 p.m. to midnight. *Science Club* has elected its officers: Luke Lacroix – President, Michael Retza – Vice President, David Neering – Treasurer, and Taylor Kaldenberg – Secretary. *Hi-Q* is currently waiting for reference materials, and so far there is not enough interest in the Rube-Goldberg program.

## IX. INFORMATION/DISCUSSION

- A. M&M FOUNDATION: Mr. Mans introduced Paula Gruszynski, Executive Director of M&M Area Community Foundation, who presented the Board with the foundation's availabilities and offerings, especially in the areas of scholarships and grants.

- B. DANCE TEAM CO-OP WITH WAUSAUKEE: Mr. Dorschner discussed the possibilities of co-oping with Wausaukee for our dance team and asked permission from the Board to do so. This would allow Wausaukee school students the opportunity to participate in a program that they don't have at the moment. The first step is to get permission from Wausaukee's Board, then set up a Co-Op agreement and bring back to the Board for approval by January so they could compete in events. Costs have not been ironed out yet for Wausaukee, but it is would not be added cost on our District.
  - C. NURSING SERVICES: Mr. Mans reported that Nurse Kubicek is asking that the amount of nursing services be increased. The Personnel/Negotiations Committee recommended hiring a person as Health Room Assistant for 4 hours per day at 20 hours per week for the remaining student school days, and increase Nurse Kubicek's days from 190 to 195 this year.
  - D. DISTRICT MEDICAL ADVISOR MEMORANDUM OF UNDERSTANDING: Mr. Mans reported that this is something we do on a yearly basis, and is the same as the past two years with Dr. Singh in order to prescribe epi-pens and other prescriptions.
  - E. DISTRICT SUBSTITUTE TEACHER DAILY COMPENSATION RATE: Mr. Mans wanted the Board to be aware that we are, for substitute teachers, the lowest paying daily rate in the area. He asked them to start thinking of allowing \$100 per day rather than the current rate of \$90 per day. He will bring it back at another meeting for action.
  - F. MIDDLE SCHOOL ACTIVITY FEE: It was requested to add this to the agenda. Mr. Dorschner brought this back to the Board's attention since it was inadvertently not brought up specifically when the Board approved the Middle School Activity Code Handbook. It was noted then that everything in the new Middle School Activity Code Handbook was the same except for the grades. It may have slipped past the Board members, but wasn't intentionally hidden from anyone. The idea came about from the Sports Boosters to help get more parent participation, where the result was just that. Mr. Dorschner stressed that no one has been turned away, and anyone can volunteer their time to sponsor any student, not just their own. He also stated that some parents choose to pay the fee rather than volunteer.
- X. ITEMS SCHEDULED FOR ACTION
- A. APPOINTMENT(S)
    - 1. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Sotka to approve the list of volunteers/chaperones as presented. Motion carried 6-0.
    - 2. SUBSTITUTE FOOD SERVICE/CUSTODIAL: Motion by Heidewald, seconded by Sotka to approve Dennis McIntyre as substitute food service and custodial employee. Motion carried 6-0.

3. SUBSTITUTE TEACHER/LIBRARIAN: Motion by Grandaw, seconded by Sotka to approve Diane Sherman as substitute teacher/librarian. Motion carried 6-0.
  4. COMMUNITY ED WEIGHT ROOM SUPERVISOR: Motion by Heidewald, seconded by Grandaw to approve Tyler Allen as Community Ed weight room supervisor. Motion carried 6-0.
- B. NURSING SERVICES: Motion by Grandaw, seconded by Cherry to approve a 4 hour per day at 20 hours per week Health Room Assistant and extend Nurse Kubicek's contract to 195 days. The motion was amended to include making this a one year position at this time. Motion carried 6-0.
- C. DISTRICT MEDICAL ADVISOR MEMORANDUM OF UNDERSTANDING: Motion by Cherry, seconded by Heidewald to approve the memorandum of understanding as presented. Motion carried 6-0.
- D. DANCE TEAM CO-OP WITH WAUSAUKEE: Motion by Grandaw, seconded by Huc to approve the dance team co-op agreement with Wausaukee as presented. Motion carried 6-0.
- E. MIDDLE SCHOOL ACTIVITY FEE: Motion by Sotka, seconded by Huc to remove the Middle School activity fee. Motion failed 1-5-0. There were no other motions.
- XI. ADJOURNMENT: Motion by Grandaw, seconded by Heidewald to adjourn at 7:17 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Kris Heidewald  
Clerk

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Michael Dama  
President